

# National Quality Improvement and Clinical Audit Network



25 March 2015

etc.venues, 120 Moorgate, Moorgate, London EC2M 6UR

## Minutes

### Attendees

#### Officers

Kat Young - *Chair*

Sue Venables - *General Secretary*

#### Core Members

Val Bailey (*MEAN, West Midlands*)

Jen Knight (*South Central CA Network, SCCAN*)

Emma Marcroft (*South East Clinical Effectiveness Network (SECEN)*) – Joint Chair

Stuart Metcalfe (*South West Audit Network, SWANS*)

Michael Spry (*Mersey Clinical Audit Network, MCAN*)

Julie Hancocks (*Comms Facilitator*) – Minutes

#### Co-Opted Members

Richard Arnold (*NHS England*) – morning only

Linda Chadburn (*National Institute for Cardiovascular Outcomes Research, NICOR*)

Kate Godfrey (*Healthcare Quality Improvement Partnership, HQIP*)

Kirsty MacClean Steel (*National Institute for Health & Care Excellence, NICE*)

#### Visitors & Speakers

David Harvey (*Care Quality Commission – CQC*) - attended for presentation only

Sanjay Krishnamoorthy (*Care Quality Commission – CQC*) - attended for presentation only

#### Apologies

Michelle Garrett (*Greater Manchester Clinical Audit Network (GMCAN)*)

Anne Jones (*South and East London CA & I Network*)

Jan Micallef (*YEARN, Yorkshire*)  
Janette Mills (*Cumbria and Lancashire Clinical Audit Network, CaLCan*)

Sairatha Nimalathevan (*North London Clinical Audit Network, NLCAN*)

Sarah Powell (*East of England Clinical Audit Network*)

Aimee Protheroe (*Royal College of Physicians of London*)

Carl Walker (*East Midlands, Caned*)

#### Non Attending Members (Not Offering Apologies)

Leigh Adams (*Manchester Mental Health and Social Care Trust*)

Richard Castling (*North East Clinical Audit Network (NECAN)*)

Megan Lannigan (*Royal College of General Practitioners*)

Tyler Moorehead (*Royal College of Paediatric and Child Health*)

Nicola Porter (*GAIN, Northern Ireland*)

Arlene Shenkorov (*Wales Network*)

## 1 Welcome and Apologies

Declarations of Interest - none to declare.

### Election of Officers

No Expressions of Interest had been received for the posts of Chair and General Secretary, Kat Young and Sue Venables were re-elected to their posts for a further two years.

## 2 NHS England Update

### New prioritisation process for audit

Audit retendering meetings will take place every 6 months - first meeting of Domain Directors will be Monday 30<sup>th</sup> March 2015, the meeting will be facilitated by HQIP, with 15 minute slots for each audit. Audits to be discussed include Schizophrenia; Epilepsy 12; Pain; Asthma; IBD; Psychological Therapy and VTE. The meeting will be followed by financial modelling in how the next pot of money can be best allocated to provide maximum value and deciding which ones fit with the budget.

Next meeting in September.

### Open call for new audits

NHSE is looking to increase the money available to NCAPOP and there could be an increase in the subscription model and there may need to be an increase to subscriptions in the portfolio of audits as the budget has decreased. There is currently a £14M budget, with the average cost per Trust being £20K but additionally there is a high cost in collecting the subscription money from Trusts. Could be top sliced from the tariff but the direction of policy is not to take money centrally as it is felt that subscription encourages Trusts to take responsibility for the NCA they participate in.

### Publication of Patient Pathways of Care

There is commitment to publish all data from the most common pathways of care. Analysis on what format this will be taking this will draw data from National Audits. Currently looking at how to join the pathways and National Audits. NHSE are working with NICE and the NCA to decide what to publish and discussing definitions.

### Quality Accounts (QA) - ownership going to DH but CA section remains with NHSE.

NQICAN will be offered the opportunity to participate in discussions about how to add value to the QA. There are legislation issues so will be 2016/17 that are affected

### CQUINS

NQICAN were informed about the reason for delays in the publication of CQUINS relating how to allocate financial rewards.

### ACTION

NQICAN to participate in on-going discussions re Quality Accounts.

## 3 NAGCAE Update

See presentation (Appendix 3)

- Working across HQIP NAGCAE NQICAN

- Nick Black extended for a year
- Paper on methodological research taken to the Medical Research council to request some funding.

HSCIC Section 251 is an interim measure and everyone should, according to HSCIC have a plan that doesn't involve Section 251, which negates the need for patient consent. Issues around who owns the data. CAG recommends that organisations have got to have at least tried/considered consent for audit. Delays in the release of data - what is HSCIC's role and remit. NHSE has taken legal advice 6 months ago.

- Danny Keenan presented the Consultant Outcomes Programme (See Appendix 4)
- Engaging clinicians in QI in NCA - 46 recommendations
- Audit of Audits - self assessment is a start, but it needs more teeth if it is to drive up the National Clinical Audits.
- Presentation of NHS Benchmarking Network. - share with regional networks. Jen - comes under her performance team - data collected was the same but very slightly different.

#### ACTION

Regional Network Representatives to share presentation of NHS Benchmarking Network with their networks.

#### 4 HQIP Update

- NCAPOP - data on Patient Choices is popular. Video clip on YouTube - [https://www.youtube.com/watch?v=e\\_N-XwXrYW4&feature=youtu.be](https://www.youtube.com/watch?v=e_N-XwXrYW4&feature=youtu.be) The emphasis will change to team based data reporting as there are limitations with COP - because clinicians move teams. In the future there will be scrutiny of positive outliers as well as negative.
- No big push on new audits this year. Procurement is writing an option paper on tightening up the procurement of national audits for tabling at NAGCAE.
- HQIP are looking at NCA that cover pathways and gaps as organisation boundaries are where care can fall down. Information governance needs to be supportive of us working across organisation boundaries.
- Kate Godfrey is leaving HQIP at end of May. She was thanked for her support and challenge to develop the work of Clinical Audit and Quality Improvement and NOICAN.
- The HQIP Contract finishes in March 2016.
- Looking at Network funding, and different mode of managing the finance, and are handing over the training budget to NOICAN. A paper will be prepared for the next meeting.
- Rewrite of the Care Manuals for Audit.

## ACTION

Prepare presentation/paper on the management of the training budget by NOICAN. – Kat Young

## 5 Consultation on Information Governance

- Framework for information governance - should be out end April. Going out for consultation first. NHSE are not happy to sign off our IG Statement and advise wait for IG guidance.

## ACTION

Circulate the IG statement. (See Appendix 2)

## 6 Next steps to support implementation of HQIP Good Governance

- Assurance questions and answers, how can we use these at regional networks , and can use these to assess where the organisation is.
- Development of strategy on how shortfalls can be tackled,
- At network level could be used for shared learning.
- Needs to be worked at organisational level
- Discussion on how this can be applied in a Trust.
- Organisations need to find out if one of the NEDs has attended the HQIP training. Currently there is no e-learning.

## ACTION

Network Representatives to ensure people are aware of the document, and help members identify how best each organisation can use this, ideally it should be included on their board development days. - All

## 7 Review of minutes and actions from the last meeting

The minutes of the previous meeting were agreed accurate

Action 1412-4.1 Kate has flagged this. Kat flagged at NAGCAE. Kat to write to the Chief Executive of HQIP to ask that contacts be made to a generic -mail in clinical audit.

## ACTION

Kat to write to the chief exec of HQIP to ask that contacts be made to a generic -mail in clinical audit.

## 8 Update from Chair

See Chairs Update PowerPoint (available from [http://www.nqican.org.uk/index.php?p=1\\_28\\_Info-Cascades-and-Updates](http://www.nqican.org.uk/index.php?p=1_28_Info-Cascades-and-Updates))

### Annual Report

- Annual Report due.
- Will come to the next meeting.
- Regional Chairs to provide a summary of their year - Kat to e-mail Chairs.

### Webmaster

- We have a webmaster, and would like him to attend a meeting for development purposes.

- Members asked if it was possible to have a closed area to share documents - not a function on our current website package.
- NCAF has gone.
- Questions around transparency and cost.
- It was asked by a Regional Network whether there could be a closed forum on the NOICAN web site. The site does not have this facility and to provide it would incur a cost. Maybe we could use existing forum such as Drop box or the facility provided by CASC.

### Network Funding

Regional Training for Networks funding currently held by HQIP. If we had the budget instead could we manage it. Admin funding for Networks would remain with HQIP, the element held by us would relate to the event funding. Members were keen to ensure that all networks were given equal opportunities, although this could give us 'bulk purchasing power'.

Opportunity to seek additional funding from organisations like the Health Foundation.

Val Bailey suggested that we put a paper together for discussion within the networks prior to a decision to being made. What has worked previously should be included.

### T&F Shared learning –

One off telecom 21.1.15 - Looked at barriers behind sharing. There are lots of places where sharing is possible but the question is do people really learn from these? Is the right stuff shared for people to learn from? i.e. the how and the support provided by the organisation, shared via a short presentation.

- Trusts via networks could share clinical audit/quality improvement programmes, and contact details so people can see if there are any similar projects or cross pathway projects.
- Benefit in sharing the approach, methodology and how the change was achieved and not just the clinical topic. Focus should be changed to how the culture has changed and how the change has been achieved, not just a paper on an audit.
- All Trusts to be encouraged to submit a poster to HQIP conference - if there is one.
- CASC keen to work with us on shared learning. CASC have developed *My Best Ever Audit* to be disseminated to networks.

### ACTION

*CASC My Best Ever Audit* to be highlighted to networks by Network Representatives. – Network Representatives.

### T&F EPR –

Shared presentation from Carl - to be brought forward to next meeting

### Other

- An NOICAN flyer went out to every attendee at Clinical Audit for Improvement conference
- RCP Learning to make a difference - training for consultants 11th May at RCP 1 day workshop
- HQIP QI Methods feedback supplied
- CASC Annual Survey interim results shared

- Highlighted resources on NHS IQ that may be useful for those undertaking change. However the organisation may be disappearing according to an article in the *Health Service Journal*.

#### ACTION

Network Chairs to provide report for their region for the NOICAN Annual Report. – Sue Venables

## 9 National Audits

Kat tabled a paper *Maximising the Impact from National Audits* (see Appendix 5)

The HQIP Communications Strategy has been written and going to the board week commencing 23/3/15. It recommends specific messages for specific audiences and National Clinical Audit Lead - role to be specified within the audit.

#### Role of NCA's

It was observed that if there is a concern about a patient safety issue, it needs to be acted upon locally by either a Local Audit or other action. This is because immediate data is needed and National Audits can't respond fast enough.

HQIP asked for our help to raise awareness about the feedback mechanism for National Audit issues to HQIP.

Kat requested feedback from the group on the Audits of Audits, Kat to discuss next steps with HQIP.

#### ACTION

NOICAN members to review the Audit of Audit Report and Kat to link with HQIP – All

## 10 Review of *Definition of Quality*

The Academy of Royal Colleges proposal for a definition of quality improvement was reviewed. This has arisen from a working group looking at Quality Improvement training.

The group felt that there is a lack of terms such as measure, and standards.

#### ACTION

NOICAN members to provide feedback to Kat Young

## 11 Draft paper on Best Practice in Clinical Audit/ Quality Improvement

Item held due to lack of time – to be on agenda of the next meeting.

## 12 Care Quality Commission (CQC) presentation

Presentation (See Appendix 6)

David Harvey (Head of Provider Analytics (Hospitals)) and Sanjay Krishnamoorthy (Clinical fellow to Professor Sir Mike Richards) from CQC attended to discuss how we can work together in terms of Clinical Audit.

Using National Audits to make a judgement.

- Which of the national clinical audits should they focus on
- Identifying the key metrics within each NCA that are most effective indicators of good quality care
- Most audit tools not built for regulation
- New Clinical Audit Fellow starting in HQIP in April and CQC will be working with them.
- CQC have data from SSNAP feed quarterly - Judgements made on the indicators, and the action plans.

Members reported variability in the focus of a CQC visit, and a member reported that their Trust had been visited recently and had staff focus groups, but none of them included anyone who was not clinical. - The CQC responded that this was covered off by open door events.

There was discussion on timescales for audit data requested – the CQC said they were looking at as much data as can be given, however in the recently visited Trust, some data was 5 years was out of date at the time of the inspection.

It was agreed that there was a burden in supplying the level of data pre a CQC visit. The CQC are keen to learn from our feedback and address issues.

Provider information request is made on announcement of visit. National Audit list is pulled directly from the Quality Account. There were barriers to obtaining data - who owns the data, and the permission of the CQC to use it.

There have been inaccuracies in the RAG rating found by some of the Trusts, and there was inconsistency in looking at action plans in audits. It was suggested that Clinical Audit Departments quality check CQC reports about their Trust for accuracy.

CQC commented that they are considering the use of NICE quality standards and are trying to embed review of NICE into the care element of their reviews. The NOICAN membership advised the use of the NICE Clinical Guidelines gap analyses reports would give a better indication of NICE compliance. This is because not all Trusts use the Quality Standards, and data for Quality Standards is not readily available from secondary care electronic patient information systems.

### 13 Identify next steps in relation to CQC, Clinical Audit and Quality Improvement.

CQC and NOICAN will continue to work together, particularly in regards to using national clinical audit data.

## Appendix 1 - Summary of Actions

Open Actions from Previous Meetings		
1312 – 10.2	<p>Produce article for NHS England Newsletter</p> <p>Update March 2014 – On-going – Kat to liaise with Richard and CHAIN</p> <p>Update June 2014 – On-going – Deferred until website goes live</p> <p>Update September 2014 - Deferred until website launch</p> <p>Update December 2014 - Article drafted and sent to Richard Arnold</p>	Kat Young
1403 - 10.1	<p>Build portfolio of recommended trainers/speakers</p> <p>Update June 2014 - On-going</p> <p>Update September 2014 - Network chairs requested to send recommendations to Kat</p> <p>Update December 2014 - No recommendations received - Ongoing</p> <p>Update - March 2015 - Closed</p>	Network Chairs
1403 - 11.1	<p>Contact NHS England for position statement of patient consent for audit</p> <p>Update June 2014 - Kate and Richard to meet with Information Governance Experts to provide position statement. Kate is currently commissioning guidance on Information Governance.</p> <p>Update Sept 2014 - Kate confirmed that questions have been raised to seek further clarification concerning CCG auditors' access to patient data. NHS England is working with HQIP on developing revised guidance on information governance for clinical audit in which we hope to address all the key issues. In the meantime, please see the advice provided in bulletin 3 in relation to internal audit staff. (Guidance enclosed with appendices), or refer <a href="http://www.england.nhs.uk/wp-content/uploads/2013/08/ig-3.pdf">http://www.england.nhs.uk/wp-content/uploads/2013/08/ig-3.pdf</a></p> <p>Update December 2014 - Kat has drafted a generic statement, which was tabled, however, it was agreed to wait for the guidance being developed by NHS England IG, which is due to be published in January 2015 before proceeding - Ongoing</p> <p>Update March 2015 - Still awaiting publication of guidance - Ongoing</p>	Kat Young
1406 - 7.5	<p>Network Mapping form to be completed</p> <p>Update September 2014 - Some networks still to respond</p> <p>Update December 2014 - Some networks still to respond</p> <p>Update March - Some networks still to respond - outstanding responses to be chased</p>	All Network Members



1409 - 2.1	Identify suitable NHSE speakers/ presenters for Network Meetings Update December 2014 - Action reassigned to Richard Arnold	Richard Arnold
1409-10.1	Organise initial meeting and output for EPR T&F Group and feed back to December meeting Update December 2014 - Has asked for interest. At Network Meeting have defined questions and guidance. Telecom meeting asked to review and feedback - Ongoing Update March 2015 - Carl sent update to the meeting as he was unable to attend. This was not presented owing to lack of time at the meeting. To be presented at the June meeting - Ongoing.	Carl Walker
1409 - 12.1	Schedule Shared Learning Task and Finish Group for discussion at a future Network Representatives Telecom Update December 2014 - Diarised by SV to raise at network telecom on 25th January 2015	Sue Venables / Kat Young
1412 - 1.1	Write to Jim Shaw-Cotterill to thank for contribution to NQICAN Update March 2015 - COMPLETE	Kat Young
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1412 - 4.1	HQIP to consider how a contact database could work in practice. Update March 2015 - Ongoing	Kate Godfrey

1412 - 5.1	HQIP to provide new telecom details to Kat/Sue for use in NQICAN telecoms Update March 2015 - COMPLETE	Kate Godfrey
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1503-4.1	Prepare paper on the management of the training budget by NQICAN	Kat Young
1503-5.1	Circulate the NQICAN IG Statement to membership	Julie Hancocks
1503-6.1	Raise awareness of HQIP Good Governance document amongst Network Members	All Network Representatives
1503-7.1	Write to HQIP Chief Executive to request that contacts regarding National Audits be made to generic e-mails in Clinical Audit Departments of organisations	Kat Young
1503-8.1	Requests to be made for Annual Reports from Network Chairs	Kat Young
1503-9.1	Telecom to discuss the HQIP Audit of Audits, once Network Chairs have reviewed the document	Kat Young and Network Representatives
1503-10.1	Review Academy of Royal Colleges definition of Quality Improvement and feed back to Kat	All Network Representatives

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